

St. Joseph Catholic School Phase 3 Distance Learning Plan

The information provided will be the St. Joseph Catholic School plan in the event that we are placed into phase 3 by executive order where all students will be distance learning due to the temporary shutdown of the school.

General Information:

- All students will need access to a device
- Chromebooks will be available for families to check out
- Live sessions will be for enrichment or community building, not for teaching new concepts
- Teachers will host Zoom sessions for students to ask questions, get help on assignments, and work in a smaller setting to support online learning. These sessions will be held at varying times throughout the week, and a schedule will be posted on each teacher's Google Classroom
- Mrs. Feldpausch, Mrs. Hoten, Mrs. Miller and Mrs. Padgett will assist teachers during Zoom meetings and Google Classroom (when needed) and will provide support for students
- Teachers will in good faith work with NPSP/ accommodations as best they can. Communication between parents/students and teachers will be vital
- Attendance will be tracked with online check-ins with students. This will be based on assessing social/emotional and mental health of the students
- NWEA for grades three through sixth may be done remotely if we are in phase 3 during the NWEA scheduled testing (Sept. 15- Oct. 15, Jan. 15- Feb. 15, & Apr. 15- May 15). This will be a decision of the school administration along with the diocese
- Virtual Masses and "A Moment with Fr. Mike Williams" will be offered through live stream/recordings as we are able
- Distance Learning Online Time Expectations to complete work are estimated to be:
 - Grades BK-K: 30 minutes/day- 0.5 hours
 - Grade 1: 90 minutes/day- 1.5 hours
 - Grades 2-3: 120 minutes/day- 2 hours
 - Grade 4-5: 150 minutes/day- 2.5 hours
 - Grade 6: 180 minutes/day- 3 hours
- Student work will be graded (please refer to student grading in the document)

St. Joseph Catholic School Phase 3 Distance Learning Plan

Teacher Expectations:

Grades BK-2:

- Teachers will be expected to teach math, reading/language arts, religion, social studies, and science online
- Teachers will create videos to teach new concepts. These videos must be available for students to view at their own convenience
- Assignments must include a way to measure student understanding of the concepts presented
- Teachers will be expected to offer Zoom Meetings 3-5 times per week at varying times throughout the week. This will allow students to ask questions, get reteaching opportunities, get clarification on assignments, and a general check in for students
- Live sessions with students can be provided for enrichment to the lessons taught and building relationships/community, but cannot be a requirement for students
- All assignments must be posted and turned in through Google Classroom
- Teachers must provide a weekly or daily agenda for the students
- Teachers are expected to grade the students based on their grade level report card.
- Teachers must record daily attendance
- Daily attendance can include some check in on social/emotional health. This can be a teacher created question students must answer or some other format that the teacher chooses
- Teachers are expected to respond to questions posted on Google Classroom or emailed within 24 hours from receiving, except on weekends
- Teachers will use the same late policy as in-person learning. Teachers will clearly communicate this to students at the beginning of online learning

Grades 3-6:

- Teachers will be expected to teach math, reading/language arts, religion, social studies, and science online
- Teachers will create videos to teach new concepts. These videos must be available for students to view at their own convenience and not just a live lesson
- Assignments must include a way to measure student understanding of the concepts presented
- Teachers will be expected to offer Zoom Meetings 3-5 days per week at varying times throughout the week. This will allow students to ask questions, get reteaching opportunities, get clarification on assignments, and a general check in for students
- Live sessions with students can be provided for enrichment to the lessons taught and building relationships/community, but cannot be a requirement for students
- All assignments must be posted and turned in through Google Classroom
- Teachers must provide a weekly or daily agenda for the students
- Teachers are expected to grade assignments and post scores/grades on School Speak once per week

St. Joseph Catholic School Phase 3 Distance Learning Plan

- Teachers are expected to allow two days to complete an assignment after the assignment is posted
- Teachers are expected to respond to questions posted on Google Classroom or emailed within 24 hours from receiving, except on weekends
- Teachers must record daily attendance
- Daily attendance can include some check in on social/emotional health. This can be a teacher created question students must answer or some other format that the teacher chooses
- Teachers will use the same late policy as in-person learning. Teachers will clearly communicate this to students at the beginning of online learning

Specials:

- Technology class will be suspended for the duration of online learning. Technology teachers will provide support to students/parents and teachers through videos, help guides, and responding to questions on Google Classroom and email
- Teachers will be utilizing their technology teacher to help support students in online learning
- Physical Education, Art and Music (BK-K) will be provided as online classes. Students will be expected to participate in the assigned activities for an effort grade
 - Each week, there will be one activity or assignment in each specials class. This activity should take the students between 15-25 minutes at most to complete
 - Teachers will create videos to teach new concepts. These videos will be available for students to view at their own convenience
 - The assigned activity must include a way to measure student understanding of the concept presented

Student Expectations:

Grades BK-2:

- Students are expected to log their attendance. Expectations on how this will happen will be provided by the teacher
- Students are expected to participate in all academic activities and their weekly specials lessons
- Students are highly encouraged to participate in any live sessions the teacher provides. These sessions will be for enrichment on assignments and community building for the class
- Students are expected to complete all assignments to the students' best ability. Parents are expected to guide students in navigating the online classroom and answer any questions when appropriate. Parents should reach out to the teacher if a student is struggling with an assignment. The teacher is expected to help reteach as needed or answer questions

St. Joseph Catholic School Phase 3 Distance Learning Plan

Grades 3-6:

- Students are expected to log their attendance. Expectations on how this will happen will be provided by the teacher
- Students are expected to participate in all academic activities and their weekly specials lessons
- Students are highly encouraged to participate in any live sessions the teacher provides. These sessions will be for enrichment on assignments and community building for the class
- Students are expected to complete all assignments to the students' best ability. Parents are expected to guide students in navigating the online classroom and answer any questions when appropriate. Parents should reach out to the teacher if a student is struggling with an assignment. The teacher is expected to help reteach as needed or answer questions

Grading:

Grades BK-2:

- Students are graded using a skills-based report card in accordance with the St. Joseph School Handbook. Teachers will provide parents with student progress/updates once every two weeks by an email or individual parent meeting/Zoom meeting
- Late assignments will use the same policy as in person learning. Each teacher will communicate the policy clearly to families

Grades 3-6:

- Students will be given a percentage and letter grade for academic subjects in accordance with the St. Joseph School Handbook
- Grades will be posted/updated on School Speak once per week. Teachers will communicate how they grade individual assignments and can be available for individual progress/updates by email or Zoom meeting
- Students are expected to turn in work in a timely manner and late grades will be taken according to the same policy as in school learning. Each teacher will clearly communicate this policy to families

Specials:

- Students will be given an effort grade in Art and Physical Education classes. The scale will be in accordance with the St. Joseph School Handbook